



Village of Walden Recreation and Parks
 One Municipal Square
 Walden, NY 12586
 Telephone (845) 778-2177 x1524
 Fax (845) 778-2170
 Email: waldenrec@yahoo.com



Please Print

Application for Facility/Park use

Group Name: _____ Today's Date: _____
 (If applicable)

Representative / Applicant: _____ Driver's License I.D. # _____

Address: _____ Phone # _____

Check by name:
 Wooster Grove Park _____ James Olley Park _____ Bradley Park _____ Wooster Grove Gym _____
 Wooster Grove Band Stand _____ Scout Cabin _____

Any storage or building request that corresponds with park: (write in) _____

Any other Village Park: (write in) _____

Event Date(s): _____ Time _____ to _____

Describe use: _____ (use addition sheet if needed)

The undersigned will be responsible for the above facility, will assume full accountability for damage incurred to Village of Walden property, equipment, and will insure that the facility will be left in a clean and orderly condition.

Insurance Requirements must be provided at the time of the application:
Individuals must provide proof of homeowners or renters liability insurance in a limit not less than \$500,000.00.
Large events, businesses or corporations, the undersigned will be responsible to provide a One Million Dollar liability insurance certificate naming the Village of Walden as additional insured.

The Village of Walden reserves the right, as a condition to granting this application to require additional responsible persons in addition to the applying organization. Previous experience has shown that the supervision of one (1) adult is necessary for every ten (10) non-adults present. **This is a REVOCABLE PERMIT and subject to change, if necessary.**

NO ALCOHOLIC BEVERAGES ALLOWED ON PREMISES unless waiver is granted by Village of Walden Board of Trustees prior to event. Proper insurance required prior to approval being granted for alcohol waiver (same as Large Events above). Manager signature for waiver _____.

This event is **NOT EXEMPT** from the Village of Walden's park rules and Village codes, including but not limited to:

- NO SMOKING • NO UNAUTHORIZED VEHICLES • DO NOT LITTER •
- CURB YOUR DOG • PARK IN DESIGNATED PARKING AREAS ONLY •

Fee Schedule: For first 4 hours	All fees due at time of application
James W. Olley Community Park Pavilion: \$75 w/ bathrooms: \$100 \$25 per hour there after	
Wooster Grove Memorial Park: \$50 w/ bathrooms: \$75 \$25 per hour there after	
Wooster Grove Band Stand: \$50 w/ bathrooms: \$75 \$25 per hour there after	
Wooster Grove Gym: \$50 per hour	
Bradley Park Pavilion: \$75 w/ bathrooms: \$100 \$25 per hour there after	
Scout Cabin: To be determined	

I understand and agree to all conditions listed above.

Applicant Signature _____ Date _____

Recreation Coordinator Approval _____ Date _____

Village Manager Approval _____ Date _____

A copy of this signed application serves as your permit

For Office Use ONLY:
 Total Amount Due: _____
 Paid: Cash _____ Check _____
 Insurance requirements met _____
 _____ Approved _____ Denied
 Form Updated August 2016